Employee Enrollment Flyer Westchester Medical Center Health Network

Use this Custom URL to Login to update or enroll in your Short Term and Long Term Disability, Life, Accidental Death & Dismemberment, Accident, or Critical Illness programs during your new hire or annual enrollment period. You will also be able to enter or update your beneficiary information: <u>https://lfg.benselect.com/wmchealth</u>

Login ID: Use either your Employee ID or Social Security Number

Initial PIN (Password): The last 4 digits of your Social Security Number, followed by the last 2 digits of your Year of Birth.

Example: Test Member SSN: 999-88-1234 DOB: 01/01/1980, then your initial PIN (Password) would be: 123480

Please Note:

- After your initial login, you will be required to reset your PIN and authenticate your account via email. Your new PIN should be used:
 - 1. To electronically sign the fraud notice and your enrollment application to complete your enrollment process.
 - 2. For any future logins.
- If you have logged in previously within the past 90 days, log in using the PIN (password) you created after your initial login.
- If you've forgotten your PIN (password) or your password has expired and you have successfully authenticated your account, click on "FORGOT PASSWORD" on the login page to reset your PIN (password).

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| | ENROLLMENT SITE |
| | Pure this website, you must have your employee ID or Social Security Number and your confidential Personal Identification Number (PINJ/Password. Your Initial PIN is the last 4 digits of your Social Security Number, followed by the last 2 digits of your You will be required to reset your password upon login. It you have questions or need assistance, please contract your Human Resources Department. Imployee ID or SSN: PIN: PIN: PIN: PIN: Imployee ID or SN: Imployee ID or SN: |

- Upon successful login, you will be directed to the Home Page (screenshot below)
- From the Home Page, click "Next" (bottom right-hand corner of the screen) to begin your enrollment experience

- **During your enrollment experience,** you will be able to review your benefit options and any current elections (if applicable), enroll in coverage/update elections, add your eligible dependents, enter/update beneficiary information, and complete your evidence of insurability application (if required) during your enrollment period.

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| Home You & Your Family - My Benefits - Sign & Submit | Next > |
| Welcome to Your Benefit Enrollment for Plan Year 2023 At Westchester Medical Center Health Network, we know that benefit requirements change. That's why we have an open enrollment period each year. Open Enrollment is the only time of year you are allowed to make changes in your benefits. During open enrollment, you should consider the benefits you have today and ask yourself if they will serve you and your loved ones well in the coming plan year. Benefit enrollment is easy! Just follow these steps. First, review and add/update personal information about you or your covered dependents. Review each of your benefit elections and make your choices. Sign the Fraud Notice and the Enrollment Confirmation form to complete your enrollment. Click Next to begin. | ✓ Your Benefit Options Short Term Disability, Long Term Disability, Critical Illness - Employee Critical Illness - Spouse Critical Illness - Child Group Accident Basic Life Basic AD&D Voluntary Life - Employee Voluntary Life - Employee Voluntary Life - Child Standalone AD&D - Spouse Standalone AD&D - Spouse Standalone AD&D - Children |
| Press <i>Next</i> to review personal i | nformation and begin enrollment. |
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